

# **APPOLO STUDY CENTRE**

## **FILLING APPLICATION FORM - MAIN (BASED ON 2015 NOTIFICATION)**

ADVISORY TO GROUP I MAIN ASPIRANTS,

WE NEED TO SEND A COVERING LETTER WITH COPIES OF

- 1. ONLINE APPLICATION FORM (PRELIMINARY EXAM)**
- 2. CALL LETTER (PRELIMINARY EXAM)**
- 3. SSLC (10<sup>TH</sup> STANDARD) – MARK SHEET**
- 4. HSC (12<sup>TH</sup> STANDARD) – MARK SHEET**
- 5. UG DEGREE CERTIFICATE OR PROVISIONAL**
- 6. PG DEGREE CERTIFICATE OR PROVISIONAL (IF APPLICABLE ONLY)**
- 7. TRANSFER CERTIFICATE FROM LAST STUDIED INSTITUTION  
(PROOF OF CONDUCT AND CHARACTER)**
- 8. LATEST CONDUCT AND CHARACTER CERTIFICATE (FROM GROUP-  
A/GROUP-B OFFICER) – ORIGINAL**
- 9. COMMUNITY CERTIFICATE**
- 10. PSTM CERTIFICATE FOR ANY SPECIAL RESERVATION – (IF  
APPLICABLE ONLY)**
- 11. SPECIAL RESERVATION CERTIFICATE (DISABLED PERSON) –  
(IF APPLICABLE ONLY)**
- 12. FITNESS CERTIFICATE (ANNEXURE –II)**
- 13. DEMAND DRAFT FOR RS.125/- (EXAMINATION FEE) YES/ NO**
- 14. A XEROX COPY OF THE MEMO SENT TO THE CANDIDATE,**
- 15. COVERING LETTER IN THEIR OWN HANDWRITING**

SENDING BY REGISTERED POST WITH ACKNOWLEDGEMENT  
CARD IS PREFERRED.

## COVERING LETTER MODEL

From

Name:  
Father's Name:  
Address:

To

The Secretary,  
Tamilnadu Public Service Commission (TNPSC),  
Frazer Bridge Road,  
V.O.C. Nagar,  
Chennai - 600 003.

Respected Sir / Madam,

Sub: Copy of certificates - Group I services 2013- reg.

Ref: Notification No. 17/2013, dated 29-12-2013.

I appeared for the Group I services (Preliminary exam) on 20/07/2014 and my registration number is XXXXXXXXXX. I came to know that I have been provisionally admitted for the Main exam, as per your provisional list released on 30/01/2015.

Herewith, I am enclosing the copies of all the relevant certificates/documents in support of my claims.

Kindly inform me, if I need to produce any other document(s), other than the enclosed documents.

List of documents/certificates enclosed:

1. XXXX
2. XXXX
3. Etc.,

Thanking you.

Place:

Yours faithfully,

Date: